



THE FAIRFAX INSTITUTE

Expand your Worldview

APPLICATION FOR NEED-BASED FINANCIAL AID GRANTS

Graduate Certificate in Imam Education

A. General Information:

1. Full Name: _____ Home phone: _____
Address: _____ Work phone: _____
E-mail: _____

2. List your income, including that of your family members:

Assets	Description	Actual/Estimated Income :
1- Salary	_____	\$ _____
2- Investments	_____	\$ _____
3- Honorarium	_____	\$ _____
4- Other :	_____	\$ _____
Total:	_____	\$ _____

3. Please list all expenses which you must make in the academic year for which financial aid is being sought:

Expenses	To Whom Owed	Actual/Estimated Income :
1- Household Expenses	_____	\$ _____
b. Loans	_____	\$ _____
c. Other	_____	\$ _____
Total:	_____	\$ _____

C. Employment Information

4. Give the name of your employer and any other employee benefits. Give the same for your spouse, if employed.

Employer Name (Applicant): _____

Additional benefits provided by employer, e.g., housing allowance, automobile, etc.

(Specify amounts and frequency):

Employer name (spouse): _____

Additional benefits provided by employer, e.g., housing allowance, automobile, etc.

(Specify amounts and frequency):

D. Additional Information

6. Please list any other financial factors you think should be taken into consideration when a decision is made about your application.

8. Acceptance of the terms of the financial aid program and agreement to confirm information:

My signature below indicates that all the information I have given above is truthful, and that I understand the general principles of The Fairfax Institute / (IIIT)'s financial aid program as outlined in the "General Principles of The Fairfax Institute's Need-Based Financial Aid Grant Program" and wish to be considered for aid.

In making this application I give The Fairfax Institute / (IIIT) permission to confirm the above information by appropriate means. Further, I understand that all information pertaining to this application will remain confidential, available only to those at The Fairfax Institute / (IIIT) responsible for the administration of financial aid.

Signature

Date

Return this form to: The Fairfax Institute / (IIIT)
500 Grove Street, Suite 200
Herndon, VA 20170

If you have any questions, please contact Shazia Farook at 703-230-2843 or email her at shazia@iiit.org

**AN INSTRUCTIONAL DIVISION OF THE INTERNATIONAL INSTITUTE OF ISLAMIC THOUGHT,
FOR CONTINUING EDUCATION AND LIFELONG LEARNING**

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**GENERAL PRINCIPLES OF THE FAIRFAX INSTITUTE / (IIIT)
FINANCIAL AID PROGRAM
CERTIFICATE AND DEGREE PROGRAMS**

**Graduate Certificate in Imam and Muslim Community Leadership
(GCIMCL)**

General Principles:

1. Since funds are limited, every attempt will be made to distribute aid as equitably as possible on the basis of need and academic merit.
2. Financial aid given by The Fairfax Institute / (IIIT) can only be applied to tuition costs incurred at The Fairfax Institute / (IIIT) and Hartford Seminary.
3. The aid that is given will be pro-rated over the academic year, according to the student's credit load.
4. In order to maintain eligibility for financial aid, students must maintain better than a "B-" average and be current in all other costs/bills associated with their studies at The Fairfax Institute / (IIIT) which are not covered by financial aid.
5. A student with exceptional circumstances regarding satisfactory performance and timely payment of bills may petition the Financial Aid Committee for alternate consideration.
 - a) The Financial Aid Committee must be confident of a guarantee of improved performance and payment of outstanding debts to the Seminary, or the student will not be eligible for future aid.
6. The deadline for financial aid applications and requests is *prior* to the start of the GCIMCL Certificate Program. If funds remain in the budget after start of the program, financial aid applications submitted after this deadline may be considered.
7. Students will be notified by email of the decision on their request for financial aid.
8. Financial aid will only be applied towards tuition for courses required for the GCIMCL program. All other courses which the student takes in addition to the required courses are the financial responsibility of the student. TFI will only cover the cost of up to 8 courses total which go towards completion of the certificate, including one CPE (Clinical Pastoral Education) class.
9. Housing costs are the responsibility of the student. Students may make a request to the Program Manager to see if there is space within the budget to reimburse the student for the cost of accommodations. If given approval, TFI will be able to reimburse students up to \$50 per night when the student provides adequate proof of purchase in the form of a receipt or invoice on Hartford Seminary or Jewish Theological Seminary letterhead.